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## PROJECT DOCUMENT FOR THE ENERGY SMART FUND

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### LOAN REFINANCING FACILITY [INSERT COMPANY NAME]

***Instructions:***

*Eligible businesses seeking to apply to refinance an existing loan under the Energy Smart Fund's **Loan Refinancing Facility** should prepare a **Project Summary** utilizing this template. Add any additional columns and rows where necessary.*

#### **1: CONTACT INFORMATION**

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|                       |        |      |        |
|-----------------------|--------|------|--------|
| Name of applicant     |        |      |        |
| Contact person(s)     |        |      |        |
| Position of applicant |        |      |        |
| Sex of applicant      |        |      |        |
| Address of business   |        |      |        |
| Contact details       | Phone: | Fax: | Email: |

#### **2: BUSINESS DESCRIPTION**

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Briefly describe your business. Include:

- i. The size of the business<sup>1</sup>
  - Small business (gross annual sales or revenue up to BBD\$2 million)
  - Medium-sized business (gross annual sales or revenue between BBD \$2 and 5 million)
  - Large company (gross annual sales or revenue above BBD\$5 million)
- ii. The category of the business, e.g. agro-processing, accommodation services, etc.
- iii. The number of years the business has operated,
- iv. Whether the business is incorporated under the Companies Act and if so, the date of incorporation.
- v. The number of employees,
- vi. The business' annual revenue.

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<sup>1</sup> *Company size is based on Gross Annual Sales or Revenue.*

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**3: FUNDING REQUESTED**

| State total funding required to refinance existing loan (BDS\$): |                             |                                   |               |
|--|-----------------------------|-----------------------------------|---------------|
| Type of funding  | Total funding requested (a) | Maximum allowed (b)               | Balance (a-b) |
| Loan Refinance   |                             | [Maximum allowed: BDS\$3 million] |               |

**4: GENERAL SITE INFORMATION**

|   |  |
|---|--|
| <b>Location 1:</b> <i>(If they are multiple sites please provide the following information for each, where possible.)</i> |  |
| Address:  |  |
| Occupancy:  |  |
| Number of floors:   |  |
| Total floor area:   |  |
| Building envelope:  |  |

|  |  |
|--|--|
| Type of roof: (flat, gable, etc.)  |  |
| Roof material: (perma-clad, concrete, shingles, etc.)  |  |
| Roof size: <i>(applicable for PV projects)</i>   |  |
| Year built/renovated:  |  |
| Land Size: <i>(applicable for ground mounted PV systems)</i>   |  |
| Car port size: <i>(applicable for proposed PV projects)</i>  |  |
| Annual electricity use (kilowatt hours–kWh):   |  |
| Electricity tariff (BDS\$/kWh):  |  |
| Location 2: <i>(If they are multiple sites please provide the following information for each, where possible.)</i> |  |
| Address:   |  |
| Occupancy:   |  |
| Number of floors:  |  |
| Total floor area:  |  |
| Building envelope:   |  |
| Type of roof: (flat, gable, etc.)  |  |
| Roof material: (perma-clad, concrete, shingles, etc.)  |  |
| Roof size: <i>(applicable for proposed PV projects)</i>  |  |
| Year built/renovated:  |  |

**NB. Please ensure that all interventions and removals are conducted in accordance with the prescribed Environmental Social Health and Safety Guidelines.**

|   |  |
|---|--|
| Land Size: <i>(applicable for proposed ground mounted PV systems)</i> |  |
| Car port size: <i>(applicable for proposed PV projects)</i>           |  |
| Annual electricity use (kilowatt hours–kWh):                          |  |
| Electricity tariff (BDS\$/kWh):                                       |  |

## 5: PROJECT DESCRIPTION

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### SOLAR PHOTOVOLTAIC (PV) PROJECTS

*Please fill in the following tables to the best of your knowledge. Please provide information for each Solar Photovoltaic (PV) project (use information from a renewable energy (RE) feasibility study, if there is one). Include any relevant data sheets and technical specifications where practicable.*

|  |  |
|--|--|
| Solar Photovoltaic (PV) system #1:   |  |
| Number of solar panels: (number)   |  |
| Mounting structure: (roof, ground, car port, etc.)   |  |
| Type of connection: (on-grid, hybrid, off-grid)  |  |
| Size: (kW)   |  |
| Technical specification:<br>(attach data sheet for solar panels, inverters, battery modules etc.): |  |
| Site Plan (attach google map or other relevant photo)  |  |
| Lifetime: (years)  |  |
| Installed cost: (BBD\$, turnkey)   |  |
| Annual maintenance costs: (BBD\$ per year)   |  |
| Est. annual output: (kWh per year)   |  |
| Est. capacity factor: (percent)  |  |
| Est. generation cost: (BBD\$)  |  |
| Est. annual savings: (BBD\$)   |  |

|  |  |
|--|--|
| Solar Photovoltaic (PV) system #2 :  |  |
| Number of units: (number)  |  |
| Mounting structure: (roof, ground, car port, etc)  |  |
| Type of connection: (on-grid, hybrid, off-grid)  |  |
| Size:(kW)  |  |
| Technical specification:<br>(attach data sheet for solar panels, inverters, battery modules etc.): |  |
| Site Plan (attach google map or other relevant photo)  |  |
| Lifetime:(years)   |  |
| Installed cost: ( BBD\$, turnkey)  |  |
| Annual maintenance costs: (BBD\$ per year)   |  |
| Est. annual output: (kWh per year)   |  |
| Est. capacity factor: (percent)  |  |
| Est. generation cost: (BBD\$)  |  |
| Est. annual savings: (BBD\$)   |  |
| <b>Summary of all PV systems</b>   |  |
| Total size (kW)  |  |
| Total installed cost (BDS\$, turnkey)  |  |
| Total annual maintenance costs (BDS\$ per year)  |  |
| Total est. annual output (kWh per year)  |  |
| Total est. annual savings (BDS\$)  |  |
| <b>Explain the financial viability of proposed systems:</b>  |  |
|  |  |

Describe permitting/planning status of proposed systems (including any environmental impacts expected and, if any, actions to mitigate/reduce/avoid them):

## 6: Additional Information

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Tick the information submitted along with the Project Document:

|  |  |
|--|--|
|  | A signed Letter of Intent  |
|  | Copies of all original loan application and approval documentation   |
|  | Loan status documentation  |
|  | Photo showing aerial view of site                                    |
|  | Copies of most recent electricity bill                               |
|  | Planning and Development Department Approval (if applicable)         |
|  | Generation License   |
|  | Government Electrical Engineering Department (GEED) approval         |
|  | Data sheets and/or technical specification documents and site plan   |
|  | Certificate of Incorporation   |
|  | Corporate documentation required by EGFL (Financial Statements etc.) |

Version dated: July, 2025

## 7: Signature

\_\_\_\_\_  
Name of Client

\_\_\_\_\_  
Signature